



SECTION E – Requested Open Enrollment Dates

Subject to approval of MedAmerica Insurance Company\* (maximum initial enrollment period is 60 days)

Enter Enrollment Start Date (mm/dd/yyyy) \_\_\_\_\_ Enter Enrollment End Date (mm/dd/yyyy) \_\_\_\_\_

\* Must submit final, confirmed census at least 10 days prior to Open Enrollment Dates.

- 1. Will any other insurance product be offered during this enrollment?
2. Is employer or producer aware of any employees with potentially disabling conditions?
3. Has this group been offered long term care insurance before?

SECTION F – The Following Support will be provided:

YES NO

- Schedule a supervisor’s meeting that will help familiarize management with the program prior to enrollment.
Provide and distribute an announcement letter (on the employer’s letterhead) or by corporate e-mail.
Publicize the program through company publications and/or posting of announcement material.
Identify individual(s) to assist in the enrollment.
Identify individual to introduce enrollment personnel at employee meetings or to individual employees.
Schedule all eligible employees to attend a group meeting during business hours.
Schedule each employee to attend an individual enrollment meeting during business hours.

Requested enrollment date: \_\_\_\_\_ (Should be at least one month from date of this form.)

Type of underwriting requested for employees: Modified Guaranteed Issue (EPA-ECO)
What is the employer’s level of participation?
Simplified Issue Full Underwriting

SECTION G – Comments:

SECTION H – Signatures
Your signature below attests to the accuracy of the information provided and confirms your request to offer MedAmerica Insurance Company’s LTC Program to your employees.
Print Full Name of Authorized Employer Representative
Authorized Employer Representative Signature
Print Producer’s Name
Producer’s Signature

APPROVAL SECTION
MedAmerica Insurance Company Approval
Minimum # of employee applications required
Authorized Open Enrollment Period: From To
Service Group #